

| 8:00 am – 8:30 am | Registration and Continental Breakfast |
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| 8:30 am – 8:40 am | Welcome and Overview Roy Rahn and David Chandler |
| 8:40 am – 9:15 am | Prospecting and the Sales Cycle Jason Gonzalez |
| 9:15 am – 10:00 am | RFP Review and Response. Dealing with Procurement. Jason Gonzalez |
| 10:00 am – 10:10 am | Break |
| 10:10 am – 10:45 am | Pricing New Business Mike Smidt |
| 10:45 am – 11:30 am | Contracts, Indemnification and Deal Breakers Jaimee Wellerstein |
| 11:30 am – 11:40 am | Break |
| 11:40 am – 12:10 pm | Insurance Concerns for New Business Shaun Kelly |
| 12:10 pm – 12:40 pm | Lunch Served / Break |
| 12:40 pm – 1:30 pm | Transitioning New Business Mike Smidt |
| 1:30 pm – 2:45 pm | Recruitment and Staffing Gary Bradley |
| 2:45 pm – 2:55 pm | Break |
| 2:55 pm – 3:40 pm | BSIS Regulations & Employee Files David Chandler |
| 3:40 pm – 4:30 pm | Client Follow Up & Rate Increases Mike Smidt |
| 4:30 pm – 5:00 pm | Closing / Q & A Session |